

## City Council Meeting Minutes

**Call to Order/Pledge of Allegiance:** Mayor Pro Tem Vic Moen called the Council Meeting to order at 6:00 p.m., followed by the Pledge of Allegiance. Council members present were Margie Ritter, Mike Nelson, and Tony Donahue. Also in attendance were representatives from ICTV, Scenic Range Newspaper, and Jayson Newman, City Engineer. Mayor Lynn O'Brien skyped into the meeting from 2600 Hwy 31 Port Aransas, TX 78373.

**Approval of Minutes:** A motion to approve the December 18, 2017 Council Meeting Minutes was made by Donahue, seconded by Ritter. Motion carried unanimously.

**Consent Agenda:** Motion was made by Nelson and seconded by Donahue to approve the Consent Agenda consisting of the Claims for Approval List and Correspondence to include RAMS Membership Dues, LMCIT Dividend Check, and The Ranger. The motion to approve the Consent Agenda carried unanimously.

**Public Forum** – None

**Additions to Agenda** -Renewal Application for Workers Compensation Coverage under New Business-B.

### Reorganization

- A. Mayor Pro-tem** – Motion by O'Brien second by Donahue to appoint Vic Moen. Motion carried unanimously.
- B. Official Newspaper** – Motion by Ritter second by Nelson to appoint Scenic Range News. Motion carried unanimously.
- C. Official Depository** – Motion by Donahue second by Ritter to appoint First National Bank of Coleraine. Motion carried unanimously.
- D. Audit Firm (needed 2019)** – No action
- E. City Attorney – Civil** – Motion by Ritter second by Donahue to appoint John Licke. Motion carried unanimously. **Criminal** – John Dimich – Five-year Agreement 2016-2020.
- F. City Engineer** – Motion by O'Brien second by Donahue to appoint SEH. Motion carried unanimously.
- G. Meeting Dates for 2018** – Motion by Donahue second by Nelson to accept dates. Motion carried unanimously.
- H. Mileage Rate Reimbursement** – Motion to adopt the 2018 IRS Mileage reimbursement rate of 54.5 cents per mile by Nelson second by Ritter. Motion carried unanimously.
- I. Committee Appointments:** Council & Committee Description – Motion to appoint Committee Appointments by Donahue and second by Ritter. Motion carried unanimously.

**J. Appointed Delegates** – Motion to appoint Delegates by Ritter and second by Donahue. Motion carried unanimously.

**Reports:**

**Maintenance** – Moen explained to the Council that the truck needed repair and the maintenance would get bids to repair. Donahue explained the Zamboni use and the Cemetery plowing agreement between Grand Rapids and LaPrairie. He will follow up on this agreement with Grand Rapids.

**Attorney** – None

**Engineer** – Newman told the Council that the Radar Sign will be moved to Hwy. 2 and that he was working with maintenance on this.

**Mayor** – Mayor O’Brien thanked Ritter and the Clerk for their work while the Mayor was gone.

**Clerk** – The Clerk had asked Council for their opinion on the next newsletter. Ritter asked that both Dog and Cats be listed on the license information.

**Council** – The Clerk was asked to get a Police report on the accident on New Year’s Eve.

**Committees:**

**Personnel** – The Clerk will contact John Licke regarding a Closed Meeting for negotiations.

**Park/Recreation** – Donahue announced that the Winter Party was moved to January 6, 2018 from 2:00 pm to 6:00 pm due to the extreme cold. He also had spoken to the rink attendant who reported that the rink has had good attendance.

**Facilities/Equipment** – None

**Zoning** – Ritter referenced the Unapproved Zoning Minutes and informed the Council that the name Ritter Street was agreed on by the Zoning Committee in honor of the Ritter family who were settlers in the City. There was discussion on the process of renaming Pine Street to Ritter Street and further information will be brought to Council at the next meeting.

**Technology** – Nelson asked how the e-mails for the Council Members were progressing. Nathan Rollins, IT Specialist, will bring all the updated e-mails to the next meeting. Moen also mentioned the possibility of business cards.

**Utilities** – Ritter explained the work done with GRPUC on the rates for LaPrairie. The usage rate for sewer and water increased by 5% and the meter size rates are now aligned with the GRPUC rates effective January 2018.

**GreenStep** – Moen explained the future of GreenStep and that he will be scheduling a meeting soon.

**Old Business:**

**A. Domestic Animal Control Facility Agreement 2018** – Moen explained that the Domestic Animal Control Facility Agreement between the City and County was discussed at the County Board work session and the commissioners decided to place it on the county board consent agenda for the first meeting in January.

**B. 2017 Glenwood Ditching final payment** – Newman recommended that the 10% retainage of \$1,189.22 held from Schwartz, while groundwater issues were investigated, be paid. The surface water was tested and found to be groundwater and not City water. Motion was made by Donahue to approve payment for the \$1189.22 to Schwartz and Nelson seconded the motion. The motion carried unanimously.

**New Business:**

**A. Ordinance No. 250 – Proposed update of fees** – Moen explained the changes needed to the Ordinance No. 250 – An Ordinance establishing permit fees, service charges, and various other fees to be collected by the City. The fees to be changed are the Permit Fees, now determined by the City of Grand Rapids, and the Utility Fees. Ritter made the motion to accepted the fee increases and Nelson seconded. The motion carried unanimously.

**B. Application for Worker’s Compensation Coverage** – Moen asked that Council approve the Renewal Application for Worker’s Compensation Coverage from LMCIT. Donahue approved the application and Nelson seconded. The motion carried unanimously.

**Adjourn:** The motion was made by Ritter and seconded by Donahue to adjourn the meeting. Meeting adjourned at 6:44 p.m. The motion carried unanimously.

Respectfully submitted,

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Arlana Hess, City Clerk

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Vic Moen, Mayor Pro Tem