

June 19, 2017

Council Meeting Minutes

City Council Meeting Minutes

Call to Order/Pledge of Allegiance: Mayor Lynn O'Brien called the Council Meeting to order at 6:00 p.m., followed by the Pledge of Allegiance. Council members present were Margie Ritter, Vic Moen, and Tony Donahue. Also in attendance were representatives from ICTV including Beth George, Executive Director, Scenic Range Newspaper, and City Engineers Glen Hodgson and Jayson Newman, and Laura Pfeifer, Assistant Finance Director.

Approval of Minutes: A motion to approve the June 5, 2017 Council Meeting Minutes was made by Donahue, seconded by Ritter. Motion carried unanimously.

Consent Agenda: Motion was made by Donahue and seconded by Moen to approve the Consent Agenda consisting of the Claims for Approval List, Treasurer's Report, and Correspondence to include LMC, Western Mesabi Mine Planning Board, DEED, Collaboration annual fee, IREA, MAOSC, Firewise, RAMS, Trails Task Force Meeting Minutes, and The Ranger. The motion carried unanimously.

Public Forum:

Additions to Agenda:

Reports:

Maintenance – siren – Glen Hodgson, City Engineer, addressed the siren issue by stating he was trying to contact Ken Yurrick from Itasca County to find out the problem.

Attorney – None

Engineer – Hodgson updated the Council regarding the Glenwood Acres Neighborhood Survey, crack sealing, utility issues, brush pile site, Glenwood Drive ditching, speed/ radar sign, and Walters Avenue ditch mowing. He asked Council to review the survey and if they had any comments to call or email him.

Mayor – Mayor O'Brien will be attending the Collaboration meeting and the Mayor's meeting in Mt. Iron.

Clerk – None

Council – None

Committees:

Personnel – None

Park/Recreation – Donahue explained that there would be a mini-soccer camp at the Park on August 21st-22nd, and more information will follow. The Mayor reported that the Summer Youth Program has had 36 registered youth.

Facilities/Equipment – Bill Hildreth, maintenance, has talked to an electrician regarding the electrical ground wire for the meeting room. The estimate he received was around \$100. Council agreed to have Hildreth contact the electrician. Moen explained the need for a trail cam and signage at the brush pile, the park, and on the bike trail. He recommended buying one for around \$300. The Mayor asked to wait on this purchase until the County has granted us the Conditional Use Deed. The Clerk was asked to address the legalities of videoing with John Licke, our City Attorney, and include it on the next Council Meeting Agenda.

Zoning – Ritter informed the Council that the Zoning Committee meeting was held on June 14th and they continue to look at the Zoning Code. She had a call from the League of Minnesota Cities Attorney regarding the Minnesota Basic Code- Zoning Ordinances with the news that the City of LaPrairie has already paid for the Zoning Section when purchasing the Minnesota Basic Code 2014 update. They will be sending this electronically to the City. The Zoning Committee will be reviewing our current ordinances with the updated Minnesota Basic Code Zoning Ordinances.

Technology – None

Utilities – None

GreenStep – None

Old Business:

A. Truck Fund – Laura Pfeifer, Assistant Finance Director, explained the Fund Balance for Streets, Facilities, Equipment/Truck, Park, Youth Activity, and Unassigned for 2014-2017. The question of how much was committed for the Truck was answered. The balance in the Equipment/Truck Fund with the 2017 committed funds of \$15,000 was currently \$47,764. She explained that the City of LaPrairie does cash accounting so the Council can reallocate the funds as needed. She stated that the Equipment/Truck fund looked good.

B. Tax Forfeit Land – Resolution # 19-2017-6 – City of LaPrairie request for acquisition of Tax-Forfeit property under the Public Use Conveyance by Conditional Use Deed – Margie Ritter made a motion to apply to Itasca County for the application under a public purpose use for the forfeited land in LaPrairie, seconded by Tony Donahue. Motion carried unanimously by roll call.

New Business:

A. Peg Fee Increase – Margie Ritter and Beth George, from ICTV, explained to the Council the Peg Fee Increase. The LaPrairie subscribers would contribute \$3 more per household annually for a total of about \$2060 per year. A Public Meeting will be held in August.

Adjourn: The motion was made by Ritter and seconded by Donahue to adjourn the meeting. Meeting adjourned at 6:40 p.m. The motion carried unanimously.

Respectfully submitted,

Arlana Hess, City Clerk

Lynn O'Brien, Mayor