

August 21, 2017

Council Meeting Minutes

## City Council Meeting Minutes

**Call to Order/Pledge of Allegiance:** Mayor Lynn O'Brien called the Council Meeting to order at 6:00 p.m., followed by the Pledge of Allegiance. Council members present were Margie Ritter, Vic Moen, and Tony Donahue by Skype. Also in attendance were representatives from ICTV, Scenic Range Newspaper, Jayson Newman City Engineer, and Beth George ICTV Executive Director.

**Approval of Minutes:** A motion to approve the August 7, 2017 Council Meeting Minutes was made by Ritter, seconded by Moen. Motion carried unanimously.

### Recess for Public Hearing – PEG Fee Increase

**Consent Agenda:** Motion was made by Moen and seconded by Ritter to approve the Consent Agenda consisting of the Claims for Approval List, Treasurer's Report, and Correspondence to include Itasca Trails Task Force Minutes, Western Mesabi Mine Planning Board Minutes and Financials, Collaborative Opportunities Team Meeting Minutes, Greenway Joint Rec. Minutes and Special Meeting Minutes, and DEED. The motion carried unanimously.

**Public Forum:** None

**Additions to Agenda:** None

**Reports:**

**Maintenance** -None

**Attorney** – None

**Engineer** – Jayson Newman, City Engineer, informed the Council that the Radar Sign was moved to Fraser. He also told the Council that he had contacted the Sheriff's Dept. and they were placing their mobile speed sign on LaPrairie Ave., which they will move around.

Newman also informed the Council that Barga had finished the crack filling, but after his inspection, he felt they needed to do extra work on Mary Ann Drive. He has contacted them and they will take care of this when they are back in the area. Ritter asked if the City should hold payment and he replied that their invoice should be paid as this was a small problem area.

Newman told the Council that the new siren has arrived and been installed by GRPUC. He also mentioned that the ditching in Glenwood has been completed and they were watching the turf.

**Mayor** – Mayor O’Brien attended the Collaboration meeting and explained that The Trails Task Force may be interested in collaborating with Get Fit Itasca in building the trail from Mary Ann Drive to Veteran’s Park.

**Clerk** – The Clerk announced that the City of LaPrairie Water Hydrants were being flushed and if customers had problems with water not clearing to call the office.

**Council** – None

**Committees:**

**Personnel** – The committee was continuing with updating the job description for the Maintenance.

**Park/Recreation** – Donahue mentioned the two-day soccer camp at the Park. He also asked about the Community Picnic. The Mayor said she was very happy with the turn out, after it had to be rescheduled due to rain, and was thrilled with the young families that were present. She also thanked the Park and Rec. Committee for putting this on.

**Facilities/Equipment** – None

**Zoning** – Ritter referenced the unapproved minutes for the August 9<sup>th</sup> Zoning Meeting. She also explained that the Zoning Committee will continue to work on updating the Zoning Code and the permit process with Grand Rapids will be reviewed.

**Technology** – None

**Utilities** – Ritter suggested setting up a meeting for the Utility Budget and Laura Pfeifer, Assistant Finance Director, offered to send updated financial information.

**GreenStep** – Moen said that they are working on setting up the next meeting for the GreenStep committee.

**Old Business:**

**A. Glenwood – Facilities and Equipment Committee Report** – Newman reviewed the memo from Glen Hodgson, City Engineer, regarding the outcome of the August 11 meeting with the Facilities and Equipment Committee addressing 3 issues to include the 5-year overlay plan, culvert replacement in Glenwood Acres, and bike and pedestrian facilities in Glenwood Acres.

The Committee reviewed the 5-Year Overlay Plan and recommends that the plan be adopted, with the understanding it could change over the next five years, that the planning begin on Fuhrman Street for the 2018 construction season, that the financial impacts of Fuhrman Street overlay be considered

during the budget for 2018 and that the 5-year plan be reconsidered and updated annually. Moen made a motion to adopt these recommendations and Donahue seconded. Motion carried unanimously.

The Committee suggested that the neighborhood-wide drainage issues and solutions be planned in the 2021 Martin Street overlay project, that there was no City-wide benefit to City cost participation for culvert replacements at this time, that driveway improvements including the culverts are typically the homeowner expense, and that the residents are able and allowed to replace culverts on their own.

The Committee suggested that the City was supportive of infrastructure improvements for safety, that the City was not financially able to construct or maintain sidewalks, that Glenwood Acres has low traffic volumes which was mostly the residents, and that sidewalks and trails could be considered whenever a street project is done.

**B. PEG Fee Increase Resolution No. 21-2017-8** - Following the Public Hearing for the PEG Fee Increase, Vic Moen introduced Resolution No. 21-2017-8 which authorizes a \$.25 increase in the Public, Education, and Government fee effective January 1, 2018 for adoption. Councilor Margie Ritter seconded the resolution and the following voted in favor to include Moen, Ritter, O'Brien and Donahue. There were no votes against, whereby the resolution was declared duly passed and adopted.

**New Business:** None

**Adjourn:** The motion was made by Ritter and seconded by Moen to adjourn the meeting. Meeting adjourned at 6:25 p.m. The motion carried unanimously.

Respectfully submitted,

---

Arlana Hess, City Clerk

---

Lynn O'Brien, Mayor